

**Minutes  
Vestry Meeting  
July 20, 2021**

Present: Ian Reed Twiss, Jane Foote, Bill Naughtin, Pat Nielsen, Jenny Darrah, Cathi Peterson, Gwen Paradowski, Bruce Hinkle, Ray Sackett, Tim Bailey, John Janson  
Absent: none

7:00 Opening

- + Check-in and Opening Prayer — Tim
- + Approval of Minutes 6/22. Jenny moved, 2<sup>nd</sup> Bill to accept the June minutes as written, unanimous.
- + Accept Agenda – accepted by acclamation

7:20 Decisions

- + Stewardship Campaign Committee
- + Pat Nielsen

7:30 Discussions

- + Gardening work? Chris Jamieson said there is still an area in the memorial garden and on the labyrinth that need work, and some dead limbs on the maple tree out front. We will do it again on 3<sup>rd</sup> Sunday in August.
  - + Pat will ask the tree removers, once selected, if they can remove the dead maple tree branches.
- + Music Tech, Buildings and Grounds, and a long-range plan
  - + Music Tech: the committee wants to be able to broadcast live from the church. The equipment is in the \$7,000-\$10,000 range. Tim said that there is a \$500 tech grant that we can request.
  - + Building and Grounds.
    - + AGP needs non-slippery floors for toilets
    - + Bill: we ought to have double our yearly revenue saved, so our current savings of \$200K is not quite enough, and we ought not use it.
    - + Bruce: best time to request grants from the diocese is at their January or March meeting.
- + Ian as Rector? Gwen: nothing new to report

8:00 Reports

- + Teri – Ian passed on Teri's thanks to the vestry for her raise
- + Financial Report – Bruce – highlights: Balance sheet: the two Growth & Income funds (lines 35, 37) went up about \$800 last quarter. We're in good shape. Profit & Loss: we are doing great, our income is over budget. Bruce needs to investigate Clergy salary and benefits, to see why the numbers are over budget. Other expenses are near budget or below budget. Diocesan apportionment is double because Teri paid June and July in June.

8:10 Action Items from Last Meeting

1. Done. Bruce – do the PPP Loan Forgiveness Application. Done, and receipt received. Waiting for approval.
2. Done. Ian – Inform Teri of salary change.

3. Done. Ian – Inform Marvin of equipment purchase approval
4. Done. Ian – ask Teri to put the call for volunteers for gardening in bulletin and weekly email, with who to contact. Or perhaps for a volunteer to coordinate monthly after church garden cleanup.
5. Done. Ian – ask Teri about scheduling readers, acolytes, usher/greeter for in-person worship.
6. Done. All – bring one name to suggest for the stewardship committee
7. Done. Jane: Gratitude Shout-outs. Put in Teri's weekly email. Jane will gradually send Teri things from our grid to put in them until we run out of those.
8. Bruce will check with Edward Jones about how we can do better than we have been doing. Bill volunteered to talk to Edward Jones with Bruce.
9. Tim needs to take the safe church training – there has not been one available
10. Done. Gwen will call a meeting of the compensation committee for Ian.
11. Done. Gwen & Ian will meet about rector stuff.
12. Done. Sexton! Ian will ask Teri to put together a sign-up for cleanup for the short term.

#### 8:15 Action Items

What do we need to communicate? Who/When?

Next Meeting Sept 21, 7pm

Closing Prayer— Tim

Next Prayer – Bill

#### Action Items for next time:

1. Bruce – watch for PPP Loan Forgiveness approval via Silvia Huth.
2. Cathi – ask Larry Jansen to be on stewardship committee, or Kip or Jerry Voss.
3. Jane – ask Minerva to be on stewardship committee, or David or Elaine Julien from 8am
4. Pat – ask AGP about the new nursery carpeting, find prior estimates for building and grounds, get quotes at least on carpet and bathroom changes, and order of magnitude on the rest.
5. Jane – send some context to Teri for the old gratitude shout-outs, and add thanks to the people who helped with the garden, to Arnie Nielsen for fixing the shed roof,
6. Tim needs to take the safe church training.
7. Bruce will check with Edward Jones about how we can do better than we have been doing. Bill volunteered to talk to Edward Jones with Bruce.
8. Gwen will call another meeting of the compensation committee for Ian.
9. Ian – tell Chris Jameison that we need mulch.
10. Pat - the tree removal quoter to mulch the tree branches and leave the mulch

**Holy Cross**  
**Buildings and Grounds Improvements Priority List 2019-20**

1 Replace carpet in Parish Hall and nursery (AGP already carpeted the nursery)

2 Replace 5 Toilets

    Replace bathroom stalls

    Replace bathroom floors

    Paint bathrooms

3 Replace 3 hollow core wood doors with security windows

    Replace 6 hollow core wood doors

4 Paint parish hall

5 Replace baseboard heater covers

6 Replace kitchen sink and update plumbing

Soon     Boiler

          Roof